

表格 A1 Form A1	附件(一) 工程施工及清理廢物按金扣款制 Appendix (1) "Deduction of Site Work and Waste Disposal Deposit"
截止日期: 2026 年 9 月 18 日 Deadline: 18 th September 2026	

附件 (一) 工程施工及清理廢物按金扣款制

工程施工及清理廢物按金扣款制

請確保展位承建商遵守本文中的細則。在不影響主辦機構於本文內及在規例內所指明的賠償及/或付還等權利的情況下，在未能遵從下文所指明細則的情況下，主辦機構及大會總承建商可扣除指明款額/百分率的工程施工及清理廢物按金。

A. 工程施工及清理廢物按金罰則及違規之扣款 (%) :

- 參展商/承建商沒有依照主辦機構及大會總承建商所定之時間進場或離場。(100%)
- 在展覽廳及/或非指定的地方進行噴漆、焊接或使用電鋸。(100%)
- 儲存建材、工具、空箱及/或其他物品於會場。(100%)
- 所有裝備沒有在施工時間後擺放於所屬之展位內將會被清理(主辦機構及大會總承建商將不作另行通知)。(50%)
- 展位結構超過展位高度上限及/或界限，包括但不限於等離子電視、裝飾燈具、立體字等。(50%)
- 任何主結構之裝嵌與呈交主辦機構及大會總承建商之圖則不符。(50%)
- 展位之所有見光位之裝飾未達致平滑及可接受的標準；或該裝飾未能於參展商佈展期前完成。(50%)
- 在進場期間未能適當/及時處理其產生之垃圾包裝材料及建材。(50%)
- 以不適當或不安全的方式搭建或拆卸展位。(100%)
- 僱用不合資格人員於展覽場地工作。(50%)
- 在展覽館非指定的地方吸煙。(每次澳門元 600.00)
- 如展位需要額外用電，必須向大會總承建商申報及繳費。任何非法駁電或所用電力超出其應有數量，除要繳付其差額及附加費外，另收取行政費用。(每 9 平方米澳門元 1,000.00)
- 任何建料、空箱、木結構、展示牌及工具一旦被發現置於攤位以外將會被清理而不作另行通知並收取清理費。(每立方米澳門元 500.00)
- 沒有在展館內佩帶承建商工作證。(每證澳門元 300.00)
- 工作證轉讓予他人使用。(每證澳門元 1,000.00)
- 在圍板上鑽螺絲、油漆或錘釘。(每件澳門元 300.00)
- 任何攤位構件安裝在大會總承建商之物料上。(每連接點澳門元 200.00)
- 展館設施損毀(如牆壁、門口、雲石地面、地氈、地板、廣播系統及消防設備等)。(按展館營運者實際收費收取)
- 任何進場及/或離場超時收費。(請參閱附件-參展商/承建商的超時工作收費表)

B. 職業安全條例罰則及違規之扣款 :

- 在展會搭建及拆卸期間進行工作時，沒有穿著反光衣。(第一次強制當事人離場並需穿著反光衣方可入場，凡同一展位第二次每人每次澳門元 500.00)
- 為確保安全，展覽搭建及拆卸期間展館內禁止任何人士使用高度超過 2 米梯子，對於所有在離地 2 米或以上高度進行的展位搭建或拆卸工程，承建商必須使用金屬棚架等高空工作設備。(如有違反每次澳門元 1000.00)
- 工人在離地 2 米或以上高度進行搭建或拆卸工作時，沒有佩戴安全帶並扣穩。(每次澳門元 500.00)

C. 備註 :

- 如工程施工及清理廢物按金不足以抵償實際支出/收費，主辦機構及大會總承建商有權追收參展商/承建商之差額。
- 參展商/承建商違反其他罰則/條例，主辦機構及大會總承建商有權按需要而扣減其工程施工及清理廢物按金。
- 主辦機構及大會總承建商對參展商/承建商因違反罰則/條例而棄置物品之遺失及損失概不負責。
- 主辦機構及大會總承建商有權禁止慣性違規者及/或其公司在主辦機構所主辦項目之所有工作。
- 從工程施工及清理廢物按金所作的扣款不應影響主辦機構及大會總承建商根據規例可提出的其他權利及申索。
- 如有任何爭議，主辦機構及大會總承建商的決定屬最終決定並具約束力。



大會總承建：澳門喜馬會展服務有限公司

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Appendix 1: "Deduction of Site Work and Waste Disposal Deposit"

"Deduction of Site Work and Waste Disposal Deposit"

Contractor must comply with all rules and regulations as listed below. If exhibitor and/or their contractor fails to do so, without prejudice to the organizer's rights, the indemnifications and/or the reimbursements specified in the Exhibitor Manual and in this Appendix, the organizer and the official contractor may deduct the penalty fee from their deposit proportionally.

A. Violations and the Related Deduction Rate (%):

1. Exhibitor/contractor does not follow the move-in or move-out schedule set by the organizer. (100%)
2. Paint spraying, welding or use of electric saw inside the venue or other non-designated areas. (100%)
3. Storage of construction materials, tools, empty boxes and/or other materials in the venue. (100%)
4. Any items found outside the exhibitor's booth after daily working hours will be discarded (without prior notice from the organizer or the official contractor). (50%)
5. Booth facilities (including but not limit to plasma TV, decorative lighting, 3-D letterings and graphics, etc. exceed the maximum height limit and/or the space assigned. (50%)
6. Any major construction deviated from the drawings submitted to the organizer. (50%)
7. Viewable partitions/walls of a booth are not painted smoothly and with a decent color; or the furnishing of booth is not completed within the move-in period. (50%)
8. Trash and discarded materials not handled properly and timely during move-in period. (50%)
9. Erect and/or dismantle a booth recklessly or inappropriately (100%)
10. Employing unqualified workers for construction work at the venue. (50%)
11. Smoking in non-designated smoking areas. (MOP 600.00 if caught)
12. Please apply for extra electricity supply from the official contractor if it is required. Exhibitor will be charged with discrepancies, surcharges and administration fee for any illegal electricity wiring and/or excessive electricity usage. (MOP 1,000.00/ 9 m²)
13. Any construction materials, empty cartons, wooden structure, display stands or equipment placed outside the exhibitor's booth will be discarded without prior notice. All cleaning cost shall be borne by the exhibitor. (MOP500.00/cbm)
14. Does not wear the contractor badge at the venue (MOP 300.00 per badge)
15. Transfer your contractor badge to others. (MOP 1,000.00 per badge)
16. Screwing, drilling, painting or nailing on the partitions. (MOP 300.00 per piece)
17. Affix any kind of fixture to partitions, ceiling or floor of a booth (MOP 200.00 per affixed point)
18. Any venue facilities (including wall, broadcasting system, fire safety equipment, etc.) being damaged. (Actual Cost will be claimed by the venue operator)
19. Any extra venue rental fees due to over-time move-in and move-out. (Please refer to the attachment Overtime Work Charges for Exhibitor/Contractor)

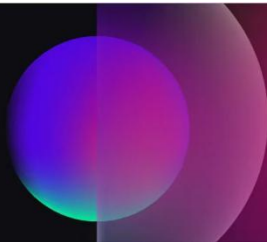
B. Occupational Safety and Health Ordinance Rate :

1. Does not wear safety vests or wearing (the violent will be expelled from the exhibition in first time, MOP 500.00 per violent in second time)
2. For safety purposes, the use of ladders exceeding 2m in height is prohibited inside the venue. While carrying out construction work at height of 2m or above, contractor should use high reach equipment such as metal scaffolding for work (MOP 1,000.00 per case)
3. Construction workers must wear safety belt at all times while undertaking work at height of 2m or above (MOP 500.00 per case)

C. Remarks:

1. If the site work and waste disposal deposit is not enough to cover the actual cost/penalty fee, the organizer and official contractor reserve the right to claim for discrepancies.
2. If the exhibitor/contractor violates any rules and regulations other than the above-mentioned, the organizer reserves the right to deduct the related penalty fee from their site work and waste disposal deposit.
3. The organizer and the official contractor will not be responsible for any loss or damage as a result of the exhibitor/ contractor's violation of rules.
4. The organizer reserves the right to prohibit frequent offender and/or their company from participating in shows held by the organizer.
5. Deductions from the site work and waste disposal deposit do not affect other claims of compensation from the organizer and the official contractor.
6. In case of any dispute, the decision of the organizer and the official contractor shall be final.





Official Contractor

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